

**Regular Meeting  
Health and Family Committee  
September 19, 2006 – 2:00 p.m.  
Tribal Office Boardroom**

**1. Call to Order & Roll Call-**

Call to order by Joan Delabreau, Chairperson. Members present: Duane Waukau, Shannon Wilber, Roberta Robinson and Jerry Waukau. Members absent: Betty Jo Wozniak and Mary Husby. There is a quorum present. Also present:

**2. Moment of Silence-**A moment of silence was observed.

**3. Approval of minutes dated May 23, 2006 and August 29, 2006-**

**Motion made by Jerry Waukau to approve the minutes dated May 23, 2006. Second was by Roberta Robinson. All those in favor signify by raising your right hand. Motion carried: 3-for, 0-opposed, 1-abstention (Delabreau) and 3-absent (Wozniak, Husby and D. Waukau).**

Question on August 29, 2006 minutes. On page 2 of 4; #8-Will existing staff be transferred to Menominee Transit once the Memorandum of Understanding takes effect. Jerry Waukau stated that they will transfer over.

**Motion made by Shannon Wilber to approve the minutes dated August 29, 2006. Second was by Jerry Waukau. All those in favor signify by raising your right hand. Motion carried: 3-for, 0-opposed, 1-abstention (Delabreau) and 3-absent (Wozniak, Husby and D. Waukau).**

**4. Review of Bylaws/proxy voting-**

Attorney opinion for this issue was not received by Committee. If you look at the Governmental Plan chart, it lists Directors not staff. The Committee will table this agenda item until the next meeting.

**Motion made by Jerry Waukau to table this item until the next meeting. Second was by Shannon Wilber. All those in favor signify by raising your right hand. Motion carried: 3-for, 0-opposed, 0-abstention and 3-absent (Wozniak, Husby and D. Waukau).**

**5. Health Administrator's Report/J. Waukau-Executive Session & Regular Agenda-**

For clarification purposes; Executive Session is no longer needed on each agenda due to the Committee removing Dental Reinstatements from the manual. If there is an appeal that needs to be presented, Mr. Waukau will inform Legislative Staff to add this to the agenda.

**Third Party 2007 budget** - Mr. Jerry Waukau is requesting a recommendation from the Committee to approve the 2007 Third party budget as presented. Mr. Dave Waupoose was present to answer any further questions that the Committee might have on the budget. Mr. Waupoose informed the Committee that the majority of the budget increase was the COLA increase, insurance for staff, and Indirect cost. The Committee was informed that the Clinic brought in more revenue than expenditures this year. There is a business plan that is used as a guide and the Clinic came pretty close to actual figure projections.

**Motion made by Shannon Wilber to recommend to the Legislature to approve the 2007 third party budget as presented by Mr. Jerry Waukau. Second was by Roberta Robinson. All those in favor signify by raising your right hand. Motion carried: 2-for, 0-opposed, 1-abstention (J. Waukau) and 3-absent (Wozniak, Husby and D. Waukau).**

**IHS 2007 budget** - Indian Health Services sends a proposed allocated dollar amount and Mr. J. Waukau works with this figure and negotiations are done in November. The IHS budget presented is for informational only. Mr. Jerry Waukau will bring this item up for action when needed.

**Optometry- Policies and Procedure Manual Changes-** The continuing education requirements were updated. The Optical Department has added Thursday to their walk in schedule and this has worked out. Optical staff will schedule diabetics and children if an emergency. The manual needed to be updated to reflect the minimum price for eye glasses.

**Motion made by Shannon Wilber to approve the Optometry Policy and Procedure Manual Changes. Second was by Roberta Robinson. All those in favor signify by raising your right hand. Motion carried: 2-for, 0-opposed, 1-abstention (J. Waukau) and 3-absent (Wozniak, Husby and D. Waukau).**

**Nutrition/WIC – Policy and Procedure-** There is wording in this policy stating, “If client no-shows for appointment due to the weather, yet the CLINIC IS OPEN, this will be considered a no-show.” What if the weather is bad in Zoar but not in Keshena, what if the weather turns bad while en route from South Branch and the Clinic stays open? What if transit is not operating but someone relies on this to get to the Clinic? Committee would like this reviewed.

Why was the formula Distribution policy removed? Was it for liability insurance coverage purposes? Or was it just a hassle to hand out samples. Committee would like more info before a decision is made on this potion.

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Another portion of the procedure was struck out and the Committee would like to know what this meant. "Appointments will be rescheduled only until the telecommunication cut-off date".

Mr. Jerry Waukau will find out this information and bring this policy back to the Committee.

**Maintenance-Policy & Procedure Manual Changes**-there was no questions from the Committee.

**Motion made by Shannon Wilber to approve the Maintenance Policy and Procedure Manual Changes. Second was by Roberta Robinson All those in favor signify by raising your right hand. Motion carried: 2-for, 0-opposed, 1-abstention (J. Waukau) and 3-absent (Wozniak, Husby and D. Waukau).**

**Publication-** Ms Jacqueline S. Moe-Concordia University wrote a publication titled, "Diabetic Menominee Native Americans". Dr. Culhane signatory is on file and this publication was approved. When any publication comes thru, the Clinic needs to have this referred to the Language and Culture Committee for recommendation to the Legislature.

**Motion made by Shannon Wilber to recommend that the Diabetic Menominee Native Americans by Jacqueline S. Moe-Concordia University, be sent to the Language and Culture Committee for proposed approval by the Menominee Tribal Legislature. Second was by Roberta Robinson. All those in favor signify by raising your right hand. Motion carried: 2-for, 0-opposed, 1-abstention (J. Waukau) and 3-absent (Wozniak, Husby and D. Waukau).**

Breastfeeding Peer Counseling Project monies needed to be returned and the Clinic will again request the monies to try and re-establish this project. This was due to the departure of the contact person.

The Clinic does have carry-over monies from the Maternal Child Health Project and will continue to provide service.

**Monthly Narrative & Financial Report-Menominee Tribal Clinic-** Mark Caskey is provided \$15,000.00. This could be a cash match for his program. This amount would provide him with smoking cessations materials. The Lead Grant will now be overseen by Menominee County. This is because Menominee County has become certified as a Public Health Agency. This gives the County right of first refusal. Menominee County nows get first option on any dollars that become available from the state. Public Health will still need to be contracted as Faye Dodge is certified and no one is certified from the County area.

**6. Middle Village Ballpark Update-**

Shannon Wilber informed the Committee that her program has about \$6,000.00 that is in the process of being obligated before September 20, 2006 to the Recreation Department to develop this ballpark. Duane Waukau has the labor lined up and the only obstacle that they are facing is Finance is trying to get the money correctly coded so that the Recreation Department can receive these monies and develop this ballpark. Will keep committee informed of any further developments.

**7. Review Monthly Reports-**

No action required.

**8. Other Business-**

No action required.

**9. Adjournment-**

**Motion made by Jerry Waukau to adjourn the meeting. Second was by Shannon Wilber. Meeting adjourned at 2:30 p.m.**

Respectfully submitted by,

Linda Peters, Recorder  
Legislative Staff